



Government of West Bengal
Office of the District Horticulture Officer, Paschim Medinipur
Department of Food Processing Industries & Horticulture
Zilla Parishad Complex, Midnapur
Ph.: (03222)263955; Email: dhopaschimmedinipur@gmail.com

Memo No. 768

Date: 24.12.2019

NOTICE INVITING TENDER

NOTICE INVITING TENDER No. -09/2019-20
of
The Deputy Director of Horticulture, Paschim Medinipur.

Separate tenders are invited by the Deputy Director of Horticulture, Paschim Medinipur on behalf of the Governor of West Bengal for the works mentioned in the list through tendering from eligible and resourceful contractors having sufficient credential and financial capability for execution of works of similar nature.

Name of Work:

Sl. No.	Name of the Work	Estimated Amount Put to Tender (Rs.)	Earnest Money Deposit (Rs.)	Credential	Period of Completion	Eligibility of Contractor
1.	Construction of Pucca Ghat with Inlet & Outlet of Community Tank at Debra(Mauza- Chandanpur, J L No. 121, Plot. No. 215,216)	3,33,995.00	6,680.00	1,33,000.00	60 days	As per tender notice

1. Eligibility criteria for participation in tender:-

1. Pan Card, Professional Tax Receipt Challan for the current year. VAT registration Certificate to be accompanied with the Tender.

2. Issuance of work order as well as Payment will depend on site clearance, availability of materials (if any), and no claim whatsoever will be entertained for delay issuance of work order as well as payment (If any). Works would be completed within stipulated time period. Escalation charges will not be entertained in any case against N.I.T. / accepted Tender.

3. Income Tax, V.A.T., Construction Workers Welfare Cess etc will be deducted from bill as per Rule in force at the time of payment of the selected agency. VAT. IT, Royalty & all other statutory levy/ Cess will have to be borne by the contractor & the rate, in the schedule of rates, are inclusive of all the taxes & cess as stated above and Security Deposit will be deducted.

4. The bidders shall quote their rate (Percentage of excess (+)/ less (-) / at par) accordingly.

5. Bids shall remain valid for a period not less than 12 (twelve) months from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid after last date of submission of the same within the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

6. Date & Time Schedule:

Sl No.	Particulars	Date & Time
1.	Publishing Date of Tender	24.12.2019
2.	Bid opening date	03.01.2020 (1-00 P.M.)
3.	Time & Location of Bid opening	Office of District Horticulture Officer, Zilla Parishad Complex, Páschim Medinipur

Special Terms and Conditions:

1. Tenders are requested to visit the site personally, access the quantum of the work to be done and well acquainted with the works and quote rates accordingly.
2. No claim out of typing, printing and arithmetical and/or clerical mistakes anywhere in the agreement shall be entertained.
3. Complete set of tender documents issued to the tenderer(s) must be submitted duly signed.
4. If the tender is made by an individual, it shall be signed by the individual above his full name and current address at the bottom of the each page.
5. If the tender is made by the Proprietary Firm, it shall be signed by the Proprietor with rubber seal of his firm.
6. If the tender is made by Limited Company or Limited Corporation, it shall be signed by a duly authorized person holding the Power of Attorney for signing the tender with rubber seal in which case a certified copy of the power of Attorney shall accompany the tender. Such limited Company or Corporation may be required to furnish satisfactory evidence the existence before the contract is awarded.
7. If a tenderer expires after submission of his /her Tender or after the acceptance of his /her Tender, the authority shall deem such tender as cancel.
8. If a tenderer /(s) expires after submission of his /her/their Tender or after the acceptance of his /her/their Tender or before the execution of the works at site, the authority shall deem such tender as cancel unless the firm retains its character.
9. Rates quoted in the tender shall be fixed during the period of contract and shall not be subjected to any variation on any grounds. Conditional tender will not be entertained.
10. The Tenderer(s) shall have entirely responsible for the sufficiency of rate quoted by him/her/them in his /her/their Tender(s).
11. Tender shall be valid for a period of not less than 12 months from the date of opening of tender. Tender once submitted shall not be withdrawal within the valid period.
12. The Letter of Acceptance will normally be issued within 30 days from the date of opening of tender.
13. Intending tenderer should specially state they are agreeable to complete the work within the time specified
14. The accepting authority reserves the right to split up the works accordingly to demand and distribute the works amongst the participants of the tender.
15. No claim whatsoever will be entertained if department fails to hand over site in time for any reason beyond their control.
16. Time is a essence of contract and work should be completed in stipulated time.
17. The tender inviting authority reserves the right to reject any or all the tender without assigning any reason whatsoever at any stage.
18. Photograph of the schemes before commencement of the work, during execution of the work and after completion of the work shall have to taken by the agency at their own cost. Copies of Photograph (both soft and hard) shall have to be submitted by the agency to DDH for documentation and before payment.
19. A display board must be installed at site during execution of the work as per direction of DDH.

20. The specification of materials & works , mode of execution & measurement will be governed by the specification laid down in general specification , Execution, Material, Modes of Measurement & Consumption of Material , I & W.D schedules of rates, relevant provision of I.S Code , Working Scheduled, technical specification, and drawing(s) and as per direction of DDH.
21. Rate shall be inclusive of all incidental charges & fees i.e Royalties , Octroi, Tax on materials, Electricity and other charges of Panchayet , Statuary Bodies Sales Tax , Income Tax etc. including of all necessary expenditure covering all incidental factors like location, site condition, approachability, of the site etc. and no extra claim on any account will be entertained.
22. No claim for idle labour will be entertained under any circumstances.
23. Water for consumption purpose, drinking water for use by the labourer & others at site shall have to be arranged by the agency at his own cost and no claim on his account will be entertained.
24. All provisions of Labour Laws including any amendment shall be followed strictly by the Agency. No child labour shall be engaged. Working condition for the labourers shall be arranged by the Agency. Local labourers shall be arranged and at least minimum wages paid to them accordingly.
25. All possible precautions so as to ensure safety against probable accidents should be taken .Agency will remain responsible for his labour respect of his liabilities under the workman's compensation act etc. He must deal with such cases as promptly as possible. The working will have to kept First Aid Box at site for instant treatment of working persons for any misshapen at site at his own cost.
26. Rates of all items are inclusive of labour, material charges and costs (including Sales Tax ,Royalty, Octroi and Toll Tax, Ferry Charges, etc.) as may have to be incurred by the contractor for getting the respective items of works executed to proper and complete finish.
27. Unless specifically mentioned otherwise in the description of the item itself, no extra charges will be paid for scaffolding (including scaffolding), centering, shuttering, curing etc. and the rates are deemed to be inclusive of the same and of the cost of sundries necessary for satisfactory completion of the Work.
28. Materials obtained by dismantling Govt. structure or parts thereof shall remain the property of Govt. The contractor shall sort out an stack till serviceable materials within the premises and also dispose of the unserviceable rubbish etc. as per instruction of the DDH or his representative.
29. The contractor shall remain the custodian of such dismantled materials till the charge of the same is taken over by the EIC or his representative. Considerations for the assumption of such responsibility shall be deemed to have been included in the rates for the relevant items of work.
30. Any loss or damage of manpower/ materials either at the time of execution of work at site or during the period of work shall be the responsibility of the Agency.
31. No claim shall be entertained or no benefit shall be arrived at out of any typographical arithmetical or clerical mistakes in the schedule of work etc.
32. The Agency shall make their own arrangement for storage of materials at site for their tools and plants.
33. Site Order Book with machine numbers pages in triplicate duly authenticated by the E-I-C. shall to be maintained at the site by the Agency at his own cost for entering of direction or instruction from Departmental Officers issued time to time at also the Agency or his authorized representative shall regularly note the entries in the site Order Book and also record there in the action taken or being taken by him /them complying with the said direction (S).
34. The Agency shall remove all the unserviceable materials from the site after completion of the work including temporary sheds, vats and rubbishes etc. and shall dress & level the work site at his own cost as per direction of the DDH or his authorized representatives.
35. Work should be started immediately after issuance of Work Order.
36. The Contractors are required to obtain licenses under contract labour (Regulation & Abolition) Act 1970 and abide by the rules for G.O. No.-795-I.R. dt. 01.09.09 of labour Department, Govt. of West Bengal, if there be any violation of the above during the execution of the job, it will rendered the concerned Agencies ineligible for the works then & there . or at any subsequent stage as may be

37. If, any item not included in the schedule, the payment of the same will follow observing supplementary tender formalities.
38. The Sub-Divisional Officer concerned is authorized to carry out, on behalf of the DDH, general supervision, issue day to day instructions and approval of materials and workmanship. In case of dispute, the decision of the DDH shall be final and binding.
39. Except when specifically mention in the description of the item itself, the rate for any item of work will apply equally to all floors, in any position and up to any height. In respect to concrete work etc. where the rate is on the basis of volume. The item shall apply to all cases irrespective of the thickness unless a specific item appears in the Schedule for the particular type of work. The work up to a particular floor level means all work up to the roof of that the floor and if the parapet work is just on its roof then the parapet is included in that floor. No enhanced rate for parapet work will be allowed.
40. Renewal works include dismantling and taking out old work, mending good damages after renewal and removal of waste materials. The rate for any item of original nature not provide in this Schedule may be deduced from the rate of similar item of renewal work by multiplying by a factor 100/105 and conversely the rate of any item of renewal nature not provide in this Schedule may be deduced from the rate of similar item of original nature by multiplying by a factor 105/100.
41. White washing, painting etc. include preparation of surface ((including plugging old nail holes etc.) prior to the treatment and removal of all marks or stains from walls, floor. Glass panes. Chowkats etc. For repair works, this also includes shifting and / or covering furniture etc.
42. The site must be cleared by the contractor from time to time as rubbish, debris etc. accumulate during the work and on completion the whole site must be left in a clean and tidy condition, to the satisfaction of D.D.H or his representative.
43. The special Term & Condition is a part of Parcel of the Agreement of this Tender.

Bag 24.12.2019
Deputy Director of Horticulture
Paschim Medinipur

Memo. No.768/1(14)

Date: 24.12.2019

Copy forwarded for information to:-

1. The Director of Horticulture, Directorate of Horticulture, Mayukh Bhavan, Salt Lake, Kol-91.
2. The Sabhadhipati, Paschim Medinipur Zilla Parishad.
3. The District Magistrate, Paschim Medinipur.
4. The Additional District Magistrate (Panchayet), Paschim Medinipur.
5. The Karmadhyakshya, Krish-Sech-O-Samabay-S-Samity, Paschim Medinipur Zilla Parishad.
6. The Executive Engineer, A.I, Midnapore(A.I) Division, Paschim Medinipur.
7. The District Information & Cultural Officer, Paschim Medinipur.
8. The D.I.A, Paschim Medinipur Zilla Parishd to upload the N.I.T at Zilla Parishad Website.
9. The Deputy Director of Agriculture (Admn.), Paschim Medinipur.
10. The Sub-Divisional Horticulture Officer, Kharagpur Sub-Division, Paschim Medinipur District.
11. The Savapati, Debra Panchayet Samity, Paschim Medinipur.
12. Executive Officer, Debra Panchayet Samity, Paschim Medinipur.
13. Field Consultant, Debra Panchayet Samity, Paschim Medinipur.
14. Office Notice Board.

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Deputy Director of Horticulture
Paschim Medinipur